

ECHE Monitoring Guide 2016 Evaluation Grid

1. Course catalogue (a, b and c were mentioned as the top three priorities)	Strong	Fair	Weak
a) Timely publication and regular update of the course catalogue for the next academic year (recommended elements: course title, content, ECTS credits, learning outcomes, language of instruction, length, general information, restrictions to mobile students and availability before the signature of the learning agreement)			
b) Accessibility of the course catalogue, available in a widely spoken language			
c) Quality of the course catalogue in terms of information needed/ content structure			
d) Accessibility of the course catalogue on the website			

Scale for the choice	
Strong	<ul style="list-style-type: none"> a) The course catalogue is available in time for the student to prepare the learning agreement and includes the recommended elements (see above): more than 80% of students assess the catalogue as up-to-date and available in time; b) The catalogue is available in a widely spoken language and the main language of instruction; c) Student feedback: more than 80% of incoming students felt that the course catalogue was sufficiently complete for their needs; d) The catalogue can be accessed within two clicks from the homepage (inspired by the ECTS Label criteria) and/or easily through the website's search engine.
Fair	<ul style="list-style-type: none"> a) Available before the start of the academic year: if 50-80% assesses the catalogue is up-to-date and available in time; b) The course catalogue is partially available in a widely spoken language and/or the language of instruction; c) Check student feedback: 50- 80% of students assess the catalogue as sufficiently complete for their needs; d) The catalogue can be accessed with some difficulty from the homepage.
Weak	<ul style="list-style-type: none"> a) Not available before the start of the academic year or not at all: less than 50% assesses the catalogue as up-to-date and available in time; b) Not available in a widely spoken language; or check student feedback (question on catalogue in a widely spoken international language). c) Student feedback: less than 50% of incoming students assess the course catalogue as sufficiently complete for their needs; d) more than five clicks from the home page ; or it is difficult and time-consuming to find the course catalogue, if it can be found at all.