## ECHE Monitoring Guide 2016 Evaluation Grid

### 2. Recognition

<table>
<thead>
<tr>
<th></th>
<th>Strong</th>
<th>Fair</th>
<th>Weak</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) <strong>Learning agreement signed</strong> in advance of mobility with all the activities clearly described for the outgoing students</td>
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<tr>
<td>b) Timely <strong>dispatch</strong> of the <strong>transcript of records</strong> (sent within 5 weeks to partner institutions) for the incoming students</td>
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<tr>
<td>c) <strong>(Full) recognition</strong> of study mobility (using ECTS or compatible system) in a reasonable time</td>
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<tr>
<td>d) Recognition of student mobility for traineeships (except recent graduate traineeships)</td>
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<tr>
<td>e) Recognition of <strong>staff mobility</strong></td>
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</tbody>
</table>

### Evaluation criteria

**Strong**

a) The institution has ensured that 90-100% of all learning agreements of its outgoing students have been signed by all three parties before the start of the mobility;
b) The institution has dispatched 90-100% of the transcripts of records of its incoming students within 5 weeks after the end of the mobility period;
c) 100% of the learning components in table B are recognised – (in the case of recent graduates other tools may be used (e.g. Europass));
d) 70-100% of traineeships are recognised using ECTS credits;
e) 70-100% are satisfied and there is a clear policy for considering staff mobility with regard to career development.

**Fair**

a) 75-90% of all learning agreements have been signed by all three parties;
b) the institution has dispatched 80-90% of the transcripts of records of its incoming students within 5 weeks after the mobility period;
c) ./.;
d) Traineeship is included on the student’s record and in the diploma supplement;
e) 50-70% are satisfied and there are instances of staff mobility being acknowledged and appreciated.

**Weak**

a) Below 75%, and in cases where nothing has been agreed before the mobility;
b) The institution has dispatched below 80% of the transcripts of records of its incoming students later than 5 weeks after the mobility period;
c) Below 100% recognition of successfully achieved learning during mobility;
d) Nothing is in place for recognition of traineeships;
e) Less than 50% are satisfied and nothing is in place for recognition of staff mobility.