

ECHE Monitoring Guide 2016 Evaluation Grid

2. Recognition	Strong	Fair	Weak
a) Learning agreement signed in advance of mobility with all the activities clearly described for the outgoing students			
b) Timely dispatch of the transcript of records (sent within 5 weeks to partner institutions) for the incoming students			
c) (Full) recognition of study mobility (using ECTS or compatible system) in a reasonable time			
d) Recognition of student mobility for traineeships (except recent graduate traineeships)			
e) Recognition of staff mobility			

Evaluation criteria	
Strong	<ul style="list-style-type: none"> a) The institution has ensured that 90-100% of all learning agreements of its outgoing students have been signed by all three parties before the start of the mobility; b) The institution has dispatched 90-100% of the transcripts of records of its incoming students within 5 weeks after the end of the mobility period; c) 100% of the learning components in table B are recognised –(in the case of recent graduates other tools may be used (e.g. Europass)); d) 70-100% of traineeships are recognised using ECTS credits; e) 70-100% are satisfied and there is a clear policy for considering staff mobility with regard to career development.
Fair	<ul style="list-style-type: none"> a) 75-90% of all learning agreements have been signed by all three parties; b) the institution has dispatched 80-90% of the transcripts of records of its incoming students within 5 weeks after the mobility period; c) ./.; d) Traineeship is included on the student’s record and in the diploma supplement; e) 50-70% are satisfied and there are instances of staff mobility being acknowledged and appreciated.
Weak	<ul style="list-style-type: none"> a) Below 75%, and in cases where nothing has been agreed before the mobility; b) The institution has dispatched below 80% of the transcripts of records of its incoming students later than 5 weeks after the mobility period; c) Below 100% recognition of successfully achieved learning during mobility; d) Nothing is in place for recognition of traineeships; e) Less than 50% are satisfied and nothing is in place for recognition of staff mobility.